

**MEETING TO BE
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**AGENDA FOR A BUSINESS SESSION MEETING
OF THE TOWNSHIP COUNCIL OF WEST WINDSOR TOWNSHIP
WEST WINDSOR MUNICIPAL BUILDING
271 CLARKSVILLE ROAD
TO THE EXTENT KNOWN**

February 23, 2026

7:00 P.M.

1. Call to Order
2. Roll Call
3. Statement of Adequate Notice – January 23, 2026 to The Times and the Princeton Packet, filed with the Municipal Clerk and posted at the Municipal Building and on the Township web-site.
4. Salute to the Flag
5. Ceremonial Matters and/or Topics for Priority Consideration

Proclamation Recognizing Sam Surtees for His Years of Service to West Windsor Township

West Windsor Fire & Emergency Services, Station 45 - Swearing-In of Firefighters and Emergency Medical Technicians

Princeton Junction Volunteer Fire Company #1, Station 44 - Swearing-In of Fire Police
6. Public Comment: (30 minutes comment period; 3-minute limit per person)
7. Administration Comments
8. Council Member Comments
9. Chair/Clerk Comments
10. Public Hearings

2026-01 BOND ORDINANCE PROVIDING FOR THE REPLACEMENT OF THE FIRE SPRINKLER SYSTEM AT WEST WINDSOR FIRE STATION #43 IN AND BY THE TOWNSHIP OF WEST WINDSOR, IN THE COUNTY OF MERCER, NEW JERSEY, APPROPRIATING \$231,000 THEREFOR AND

AUTHORIZING THE ISSUANCE OF \$220,000 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF

2026-10 AN ORDINANCE TO AMEND AND SUPPLEMENT THE CODE OF THE TOWNSHIP OF WEST WINDOR (1999), ARTICLE XIII SEPARATE AGENCIES AND BOARDS NOT ASSIGNED OF CHAPTER 4, SECTION 4-61.1 SHADE TREE COMMISSION

11. Consent Agenda

A. Resolutions

B. Minutes

January 15, 2026 – Closed Session
February 2, 2026 – Business Session
February 4, 2026 – Special Session

C. Bills & Claims

12. Items Removed from Consent Agenda

13. Recommendations from Administration and Council/Clerk

- 2026-R051 Resolution Petitioning Governor Mikie Sherrill to Declare a State of Emergency for the Clarksville Road Corridor Pursuant to the Emergency Services Act
- 2026-R052 Authorizing the Approval of MarketFair Holdings II, LLC for the Newly Created Plenary Retail Consumption License
- 2026-R053 Authorizing the Approval of a Person to Person and Place to Place Transfer of Liquor License #1113-33-003 From BLG West Windsor, LLC to Fogo de Chao Churrascaria (Princeton) LLC d/b/a Fogo de Chao
- 2026-R054 Authorizing the Mayor and Clerk to Execute a Contract with Envisage Technologies LLC, to Purchase Vector Solutions Public Safety Software Platforms and Maintenance For Training Management and On-line Law Enforcement Training and Field Officer Training for the Police Division through Sourcewell Cooperative Purchasing Program, Contract #051321-ENV for an Amount not to Exceed \$35,362.00
- 2026-R055 Authorizing the Mayor to Submit a Grant Application to the New Jersey Department of Community Affairs to Complete Surfacing Crack Repairs at Hendrickson Drive Tennis Complex Courts, Community Park Basketball Courts and West Windsor Community Park Skate Park

- 2026-R056 Authorizing the Mayor and Clerk to Execute an Agreement with The Watershed Institute to Prepare the Upper Millstone River Watershed Management Plan for an Amount not to Exceed \$55,000.00
 - 2026-R057 Authorizing the Mayor and Clerk to Execute a Contract with Riverview Companies North Jersey LLC., for Landscape Maintenance for Detention Basins and Open Space Lands - \$134,499.00
 - 2026-R058 Authorizing the Rejection of Bids for the Project Known as 2026 Public Land Maintenance Cul de Sac Islands and Street Tree Maintenance and Replacement
 - 2026-R059 Authorizing the Approval of a Person to Person Transfer of Liquor License #1113-33-010-004 From OTB Acquisition of New Jersey, LLC to OTB Hospitality, LLC d/b/a On The Border Mexican Grill & Cantina
- 14. Introduction of Ordinances
 - 15. Additional Public Comment (15 minutes comment period; three-minute limit per person)
 - 16. Council Reports/Discussion/New Business
 - 17. Administration Updates
 - 18. Closed Session – Labor Terms and Conditions
 - 19. Adjournment

REQUEST FOR COUNCIL ACTION

Date of Request: January 13, 2026

Initiated By: John V. Mauder Division/Department: Administration

ACTION REQUESTED/ EXECUTIVE SUMMARY:

Bond Ordinance providing for replacement of the fire sprinkler system at West Windsor Fire Station of the Township of West Windsor, appropriating the aggregate amount of \$231,000.00, authorizing the issuance of \$220,000.00 in bonds and notes.

SOURCE OF FUNDING:

Capital – Down Payment and Debt Authorized

CONTRACT AMOUNT:

N/A

CONTRACT LENGTH:

N/A

OTHER SUPPORTING INFORMATION ATTACHED:

Ordinance Summary

S:\AGENDA INBOX (file name) 2026 General Improvement Bond Ordinance

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

John V. Mauder 1/13/26
Department/Division Head Date

APPROVED FOR AGENDA OF: January 26, 2026

By: Marlena A. Schmid 01/21/2026
Marlena Schmid, Business Administrator

**** PLEASE NOTE ** DEADLINE FOR SUBMISSION TO THE CLERK'S OFFICE FOR REVIEW AND APPROVAL BY THE BUSINESS ADMINISTRATOR IS 10:00 A.M. ON THE FRIDAY ONE WEEK PRECEDING THE COUNCIL MEETING.**

MEETING DATE: 1/26/26 Ordinance # 2026-01 Resolution # _____

Council Action Taken:



WEST WINDSOR TOWNSHIP

DEPARTMENT OF ADMINISTRATION DIVISION OF BUILDING AND GROUNDS

TO: Hemant Marathe, Mayor
Marlena Schmid, Business Administrator

COPY: John Mauder, Chief Financial Officer
Allison D. Sheehan, Township Clerk
Kerry Giblin, Special Assistant to Administration

FROM: Brian Aronson, Facilities Maintenance Manager *BA*

SUBJECT: Bond Ordinance for Additional Capital Funding
WW Volunteer Fire Station 43 Sprinkler Replacement Project

DATE: January 21, 2026

As you are aware, the Township opened Public Bids for the WW Volunteer Fire Station 43 Sprinkler Replacement Project on Tuesday, December 30, 2025. Bid proposals were received from three (3) prospective construction companies. This was a good result because the Township had received zero (0) public bids for the Township Fire-EMS Sprinkler project a few weeks prior.

The project bid prices were slightly higher than the original amount included for the project in the 2023 Approved Capital Budget. However, as the Mayor stated during the 2025 budget discussions, if the originally allocated funds for the project (\$175,000.00) were not sufficient to award a contract, the Township would allocate additional funds necessary to complete the project. As a result, Township Council has to introduce a bond ordinance at the January 26, 2026 Business Meeting to allocate an additional \$231,000.00 before it can award the Construction Contract. The 5% down payment funds (\$11,550.00) are currently available in the Capital Fund.

The apparent Low Bidder's proposal includes the Base Bid (Schedule 40 Black Pipe - \$299,500.00) along with Add Alternate #3 (Nitrogen Generator - \$26,600.00) for a total project cost of \$326,100.00. The current balance in Capital Account #405-2023-09-030 is \$155,789.96. The original amount in the 2023 budget request was \$175,000.00 and to date a total of \$25,180.00 has been encumbered for the Architect to complete design, prepare construction drawings and specifications, as well as provide Construction Administration and Observation services.

The Township has 60 days from the bid opening to award a Construction Contract. The apparent Low Bidder has agreed to hold their pricing until April 1, 2026, so that a Construction Contract can be executed in March.

After Township Council awards the Construction Contract, the Contractor will submit the required permit to the Code Enforcement Office. Once the permit is approved, a meeting will be scheduled with the Township, Volunteer Fire Company, the Architect, and the Contractor to discuss timing, access, and construction activities, etc.

If you have any questions or require any additional information, please let me know.

Ordinance 2026-01

BOND ORDINANCE PROVIDING FOR THE REPLACEMENT OF THE FIRE SPRINKLER SYSTEM AT WEST WINDSOR FIRE STATION #43 IN AND BY THE TOWNSHIP OF WEST WINDSOR, IN THE COUNTY OF MERCER, NEW JERSEY, APPROPRIATING \$231,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$220,000 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF.

BE IT ORDAINED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WEST WINDSOR, IN THE COUNTY OF MERCER, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The improvement described in Section 3(a) of this bond ordinance is hereby authorized to be undertaken by the Township of West Windsor, in the County of Mercer, New Jersey (the "Township") as a general improvement. For the improvement or purpose described in Section 3(a), there is hereby appropriated the sum of \$231,000, including the sum of \$11,000 as the down payment required by the Local Bond Law. The down payment is now available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets.

Section 2. In order to finance the cost of the improvement or purpose not covered by application of the down payment, negotiable bonds are hereby authorized to be issued in the principal amount of \$220,000 pursuant to the Local Bond Law. In

anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvement hereby authorized and the purpose for the financing of which the bonds are to be issued is the replacement of the fire sprinkler system at West Windsor Fire Station #43, including all work and materials necessary therefor and incidental thereto.

(b) The estimated maximum amount of bonds or bond anticipation notes to be issued for the improvement or purpose is as stated in Section 2 hereof.

(c) The estimated cost of the improvement or purpose is equal to the amount of the appropriation herein made therefor.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no bond anticipation note shall mature later than one year from its date, unless such bond anticipation notes are permitted to mature at such later date in accordance with applicable law. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law or other applicable law. The chief financial officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or

private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. The Township hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Township is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 3(a) of this bond ordinance is not a current expense. It is an improvement or purpose that the Township may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The period of usefulness of the improvement or purpose within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is 10 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Township as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$220,000, and the obligations authorized herein will be within all debt limitations prescribed by the Local Bond Law.

(d) An aggregate amount not exceeding \$30,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purpose or improvement.

Section 7. The Township hereby declares the intent of the Township to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 3(a) of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of the Treasury Regulations.

Section 8. Any grant moneys received for the purpose described in Section 3(a) hereof shall be applied either to direct payment of the cost of the improvement or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. The chief financial officer of the Township is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to

be distributed in connection with the sale of obligations of the Township and to execute such disclosure document on behalf of the Township. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Township pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Township and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Township fails to comply with its undertaking, the Township shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 10. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy *ad valorem* taxes upon all the taxable property within the Township for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

INTRODUCTION:

PUBLIC HEARING:

ADOPTION:

MAYOR APPROVAL:

EFFECTIVE DATE:

REQUEST FOR COUNCIL ACTION

Date of Request: February 4, 2026

Initiated By: Francis A. Guzik Division/Department: Engineering/Comm. Dev.

ACTION REQUESTED/ EXECUTIVE SUMMARY:

Adoption of an Ordinance to amend the ordinance that governs the establishment, the roles, and the responsibilities of the Shade Tree Commission of West Windsor Township.

SOURCE OF FUNDING: N/A

CONTRACT AMOUNT: N/A

CONTRACT LENGTH: N/A

OTHER SUPPORTING INFORMATION ATTACHED:

Ordinance Request from Shade Tree Commission
Engineering Recommendation Memo

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

Francis Guzik 2/4/26
Department/Division Head Date

APPROVED FOR AGENDA OF: February 9, 2026

By: Marlena Schmid 02/04/2026
Marlena Schmid, Business Administrator

MEETING DATE: 2/9/26 Ordinance # 2026-10 Resolution # _____

Council Action Taken:

ORDINANCE 2026-10

AN ORDINANCE TO AMEND AND SUPPLEMENT
THE CODE OF THE TOWNSHIP OF WEST WINDSOR (1999), ARTICLE XIII SEPARATE
AGENCIES AND BOARDS NOT ASSIGNED OF CHAPTER 4, SECTION 4-61.1
SHADE TREE COMMISSION

Section 1. Chapter 4 of the Code of the Township of West Windsor (1999), Article XIII Separate Agencies and Boards Not Assigned, § 4-61.1 Shade Tree Commission, is amended by adding or amending the following language. Language in brackets and struck through [~~struck through~~] is being deleted and in **bold and underlined** is being added.

§ 4-61.1. Shade Tree Commission. [Added 11-29-1999 by Ord. No. 99-34; amended 4-7-2008 by Ord. No. 2008-02]

- A. Preamble. The Township has acquired and will continue to acquire various public lands, and the Township right-of-way has increased and will continue to increase with the future development of the Township. It is in the best interests of the Township to create a Shade Tree Commission in order to encourage proper arboriculture~~[AMI]~~ activities, **to discourage improper arboriculture activities**, to develop and periodically update a ~~[community forest and shade tree plan]~~ **Community Forestry Management Plan** for the ~~[care, planting and]~~location, **planting and long-term care** of trees and shrubbery on public land and in public rights-of-way and to set policy for the maintenance of the trees and shrubbery in such areas.
- B. Creation; appointment; terms of office; vacancies; compensation.
- (1) There is hereby created a Shade Tree Commission, which shall be known as the "Shade Tree Commission of West Windsor Township." The Commission shall consist of five members appointed by the Mayor with the advice and consent of Township Council. The members shall be residents of the Township and shall serve without compensation. **With the advice and consent of Township Council, the Mayor may appoint advisors to the Commission who have knowledge and interest in trees. Advisors shall serve without compensation. Neither advisors nor Council liaisons have voting privileges in the Commission.**
 - (2) The members shall serve for terms of five years each. However, the initial appointments shall be staggered for respective periods of one, two, three, four and five years. The initial term of appointment shall be designated at the time of appointment. Terms shall expire on January 14 of the year of expiration. **Advisors serve for one-year terms that expire on January 14 of each year.**
 - (3) All appointments to fill vacancies shall be for the unexpired term.
 - (4) A Chairperson shall be elected annually by the Commission. The Chairperson shall serve without compensation.
 - ~~(5) A Secretary shall be elected annually by the Commission. The Secretary shall serve without compensation.~~
 - (5) **A Vice Chairperson shall be elected annually by the Commission. The Vice Chairperson shall serve without compensation.**

(6) **A Secretary shall be elected annually by the Commission. The Secretary shall serve without compensation.**

C. Powers. The Commission shall have, but not be limited to, the following powers:

- (1) Establish Township policy for the regulation, planting and care of shade and ornamental trees and shrubbery now located or which may hereafter be planted in any public right-of-way, park and all other property owned by the Township, except state and county highways unless the Department of Transportation or County of Mercer shall consent thereto. Tree and shrubbery care shall include trimming; removing any tree, or part thereof, dangerous to public safety; treating or removing any tree which is believed to harbor a disease or insects readily communicable to neighboring healthy trees; spraying; fertilizing; and other care and protection.
- (2) Advise the Township concerning the appropriate use of the ground surrounding shade and ornamental trees and shrubbery insofar as may be necessary for their proper growth, care and protection.
- (3) Encourage proper arboricultural practices **and discourage improper arboricultural practices on public, commercial and residential properties** throughout the Township.
- (4) [AM2]
- (5) Administer Arbor Day activities within the Township.
- (6) Develop, ~~[a community forestry and shade tree master plan for the Township, including a tree inventory and tree disaster plan.]~~ **adopt and adhere to a Community Forestry Management Plan, consistent with State requirements, that includes, among other items, tree inventories, tree planting plans, tree maintenance programs and tree remediation plans.**
- (7) Recommend to the Planning Board plans and programs for inclusion in the Municipal Master Plan for the development and use of public land and rights-of-way.

~~D. [Community forestry and shade tree master plan. It shall be a function and duty of the Shade Tree Commission to make, adopt and adhere to a master plan for the planting of shade and ornamental trees and shrubbery. This plan shall be reviewed and updated periodically.]~~

D. Municipal arborist. The Shade Tree Commission may use the services of a Township employee as an arborist who shall consult with the Commission on arboriculture tasks.

- (1) Qualifications. The arborist shall be thoroughly knowledgeable and experienced in tree species, tree diseases, insects affecting trees, tree damage, tree maintenance, soil conditions affecting trees and tree transplanting and shall be a certified tree expert (CTE).
- (2) Duties. The duties of the arborist may include:
 - (a) To inspect or supervise planting, maintenance and treatment work authorized by the Shade Tree Commission.
 - (b) To assist the Township Engineer with inspection of plantings required with site development by the Planning Board, Zoning Board, Township Engineer or Township Council.
 - (c) To advise or assist the Commission in evaluation of plans, drawings or specifications

involving existing trees or proposed tree planting in or affecting the Township.

- (d) To perform other tasks in the field of arboriculture related to the Township.
- (e) To oversee administration of the West Windsor Trees Ordinance (Chapter 170 of the West Windsor Code) and this section.
- (f) **Attend all Shade Tree Commission Meetings and respond to members' suggestions and questions in a timely manner.**

E. Annual appropriation; estimate; amount. During the month of September in each year, the Shade Tree Commission shall forward to the Director of Community Development the estimated sum necessary for the proper conduct of its work during the ensuing calendar year. The Township Council shall annually appropriate such sum as it may deem necessary for said purposes.

- (1) **All funds in the annual appropriations shall be spent only after approval by the Commission members. The Township shall provide, on a quarterly basis, the total amount of funds appropriated, any approved expenditures and the running balance.**

~~F. [Removal of Commission member. The Mayor may remove any member of the Commission for cause on written charges served upon the member and after a hearing thereon before the Commission at which the member shall be entitled to be heard in person or by counsel.]~~

F. **In the first quarter of every year, the Commission Chairperson or their designee shall submit a report, either in writing or in person, to the Mayor and Council of the work completed by the Shade Tree Commission in the previous year.**

G. **Removal of Commission member. The Mayor may remove any member of the Commission for cause on written charges served upon the member and after a hearing thereon before the Commission at which the member shall be entitled to be heard in person or by counsel.**

Introduction: February 9, 2026

Planning Board Approval:

Public Hearing:

Adoption:

Mayor Approval:

Effective Date:

TOWNSHIP OF WEST WINDSOR
Community Development Department
Division of Engineering

MEMORANDUM

TO: Marlena Schmid, Business Administrator

FROM: Francis A. Guzik, PE, CME *FG*
Director of Community Development / Township Engineer

SUBJECT: Proposed Ordinance Changes
Chapter 4 Administration of Government

COPY: Alisa Stanislaw, LLA, Township Landscape Architect

DATE: February 4, 2026

As part of their work in 2025, West Windsor Township's Shade Tree Commission ('STC') undertook a review of the enabling section of Chapter 4 of the Code of the Township of West Windsor (1999), Article XIII "Separate Agencies and Boards Not Assigned," § 4-61.1 Shade Tree Commission.

As a result of that review, the STC has requested changes to the section, which include the deletion of repetitive wording and the clarification of the intent of some of the existing language. It also includes the addition of a new role via the establishment of a Vice Chair, who can serve in the Chair's absence. It also adds a requirement of the STC Chair or their designee to present to the Township Council an annual report. As you are aware, STC has presented such reports for the past several years, but they are requesting it be codified so that it continues regardless of the makeup of the membership.

Since the time of the initial draft received from the STC in 2025 there have been minor changes made by staff, which have been reviewed and approved by the Commission. It is requested that this be scheduled for a Township Council meeting introduction.



WEST WINDSOR TOWNSHIP

SHADE TREE COMMISSION

MEMORANDUM

TO: Francis Guzik, PE, CME, Township Engineer
Township of West Windsor

FROM: Helen Rancan, Chair, /s/
West Windsor Township Shade Tree Commission

DATE: September 2, 2025

RE: Proposed Changes to Enabling Ordinance
Article XIII Separate Agencies and Boards Not Assigned
Section 4-61.1 Shade Tree Commission

During its meeting on August 27, 2025, voting members of the Shade Tree Commission (STC) approved proposed changes to the ordinance that governs the establishment, the roles, and the responsibilities of the STC in our municipality. Members voted to send to the administration for review and consideration the August 12, 2025, draft version that was discussed and completed over a series of STC meetings this year.

Please accept this memorandum as the STC's official request of the administration to review our proposed changes, which include additions and deletions of language. This proposed enhancements to Section 4-61.1 include the deletion of repetitive wording, the clarification of existing language and the addition of new roles and responsibilities, including the establishment of a Vice Chair and the requirement of the Chair or a designee to present to the Township Council an annual report. As you are aware, STC has presented such a report, but we believe it is important to codify that activity. Finally, we added in wording about the tracking of annual appropriations, which is absent from current language.

At his convenience, we are available to discuss the proposed language changes with the mayor. We are hopeful that this ordinance can be reviewed, revised as necessary and adopted before the end of this year, but no later than the end of the first quarter of 2026.

Attached is a copy of the August 12, 2025, draft ordinance. The STC expresses our sincere appreciation for the support you and Township Landscape Architect Alisa Stanislaw has provided. It is with your guidance and structure that has enabled the STC to be extraordinarily successful.

We look forward to hearing about the progress of this ordinance as it is reviewed, adjusted, as necessary, and approved by the Township Council. Please let me know if you have any questions.

Attachment: August 12, 2025, proposed ordinance changes

CC: STC members and advisors (F. Lovett-Mixson, E. Clancey, J. Raday, M. Schuit, L. Geevers, A. Stanislaw)

RESOLUTION PETITIONING GOVERNOR MIKIE SHERRILL TO DECLARE A STATE OF EMERGENCY
FOR THE CLARKSVILLE ROAD CORRIDOR PURSUANT TO THE EMERGENCY SERVICES ACT

- WHEREAS, on November 2, 2025, the New Jersey Department of Transportation (NJDOT) ordered the emergency closure of the Clarksville Road Bridge (CR 638), Bridge over Amtrak, located in West Windsor, NJ, due to severe structural corrosion discovered during a routine inspection; and
- WHEREAS, the Clarksville Road Bridge serves as a critical regional artery, supporting an Annual Average Daily Traffic (AADT) volume of approximately 15,000 vehicles, many of whom utilize the corridor to access the Princeton Junction Train Station, employment, commerce, education, residential neighborhoods, and emergency response routes; and
- WHEREAS, the continued closure has resulted in a public safety crisis, with emergency response times for West Windsor Fire, EMS, and County Hazmat teams often extended to four times their normal length and significantly putting residents at risk due to compromised response routes; and
- WHEREAS, the bridge closure is overwhelming local residential streets with excessive traffic volume, leading to double the normal rates of traffic accidents while causing local gridlock, as reported by the West Windsor Police Department; and
- WHEREAS, the continued bridge closure causes transportation disruptions throughout the West Windsor-Plainsboro School District, from pre-school through high school; and
- WHEREAS, the bridge closure adversely affects over 1200 directly isolated residents, as well as affecting indirectly over 30,000 other West Windsor residents, and over 25,000 Plainsboro residents in the joint West Windsor-Plainsboro School District, as well as additional residents in the surrounding area; and
- WHEREAS, small businesses along the Clarksville Road corridor, particularly within Village Square, have reported catastrophic revenue losses exceeding 50% due to the loss of pass-by traffic and may be forced to permanently close; and
- WHEREAS, critical repairs and structural assessments remained in a state of administrative gridlock for over three months due to the inability to quickly secure inspection permits from Amtrak, whose federal jurisdiction over the Northeast Corridor (NEC) rail lines has delayed state and local efforts to plan repairs or produce a timeline, showing a need to prioritize this project with Amtrak at the national level to proceed with actual repairs; and
- WHEREAS, the Clarksville Bridge was already deemed structurally deficient and slated for replacement, and on August 22, 2022 the West Windsor Township Council adopted Resolution 2022-R193 in support and endorsement of the NJDOT Preliminary Preferred Alternative Plan to replace the “structurally deficient and functionally obsolete Clarksville Road Bridge over Amtrak.”; and
- WHEREAS, the Mayor and Township Council finds that a State of Emergency would provide local and state agencies effective authority and leverage to compel timely action or coordination from Amtrak; and
- WHEREAS, the continued absence of a defined inspection or repair timeline, combined with procedural impediments beyond local control, constitutes an extraordinary and escalating emergency condition that cannot be resolved through routine intergovernmental processes; and
- WHEREAS, the Mayor and Township Council further finds that executive-level intervention is necessary and urgent to protect public safety, stabilize the local economy, and restore essential transportation infrastructure; and

WHEREAS, a clear precedent for such intervention exists in Executive Order No. 383 (2025), wherein a State of Emergency was declared for Route 80 sinkholes to bypass administrative red tape, expedite construction through emergency procurement, and establish the "Route 80 Business Assistance Grant Program".

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor, County of Mercer, State of New Jersey, as follows:

1. Petition for Emergency Declaration: The Mayor and West Windsor Township Council formally petition Governor Mikie Sherrill to issue an Executive Order declaring a State of Emergency for the Clarksville Road corridor to elevate the bridge's status from a "local maintenance issue" to a "critical safety crisis".
2. Federal Intercession: The Mayor and Council request the Governor utilize the authority of the State of New Jersey to intervene with the U.S. Department of Transportation to compel Amtrak to prioritize the necessary track outages for NJDOT repair crews.
3. Emergency Procurement and Reduction of Bureaucratic Procedures: The Mayor and Council urge the use of the Emergency Declaration for the authorization of emergency procurement powers and a reduction of ordinarily required bureaucratic procedures to allow for the immediate installation of a temporary steel bridge, deck reinforcement or other temporary solution to restore traffic flow.
4. Economic Assistance: The Mayor and Council request the activation of the New Jersey Economic Development Authority (NJEDA) to establish a "Clarksville Corridor Business Assistance Grant" and to facilitate access to federal SBA Economic Injury Disaster Loans (EIDL) for impacted local merchants.
5. Expedited Bridge Replacement: The Mayor and Council urge the Governor to expedite the permanent replacement of the Clarksville Bridge as per the adopted NJDOT Preliminary Preferred Alternative Plan adopted on August 22, 2022.
6. Distribution: A certified copy of this resolution shall be forwarded to the Office of Governor Mikie Sherrill, U.S. Senator Corey Booker, U.S. Senator Andy Kim, State Senator Shirley K. Turner, Representative Bonnie Watson Coleman, General Assemblywoman Verlina Reynolds-Jackson, General Assemblyman Anthony S. Verrelli, Mercer County Executive Dan Benson, the Board of County Commissioners, the Commissioner of the NJDOT and the President of Amtrak.

Adopted: February 23, 2026

I hereby certify the above resolution was adopted by the West Windsor Township Council at their meeting held on the 23rd day of February, 2026.

Allison D. Sheehan
Township Clerk
West Windsor Township

RESOLUTION

- WHEREAS, on August 11, 2025, by Resolution 2026-R175, the West Windsor Township Council authorized the creation and sale by bid of one (1) new Plenary Retail Consumption License; and
- WHEREAS, on September 22, 2025 one (1) bid was received and on September 25, 2025 the bid from MarketFair Holdings II, LLC was opened with a bid amount of \$1,500,777.00; and
- WHEREAS, on October 14, 2025, by Resolution 2025-R222, the Township Council confirmed MarketFair Holdings II, LLC was determined to be the pre-qualified bidder; and
- WHEREAS, MarketFair Holdings II LLC has paid the Township of West Windsor the total bid amount of \$1,500,777.00 in accordance with the law; and
- WHEREAS in accordance with N.J.A.C. 13:2-7.4, the applicant has provided to the Township Clerk's Office the proof of publication of the required "notice of application" (The Trenton Times on October 27 and November 3, 2025); and
- WHEREAS, no objections to the application were received; and
- WHEREAS, all licensing fees have been paid to the Township and the New Jersey Division of Alcoholic Beverage Control; and
- WHEREAS, the West Windsor Police Division has reviewed the application and the various documents received; and
- WHEREAS, pursuant to N.J.A.C. 13:2-7.7, the Township Council makes the following findings and certifies that:
1. The submitted application form is complete in all respects;
 2. The applicant is qualified to be licensed according to all standards established by Title 33 of the New Jersey statutes, regulations promulgated thereunder as well as pertinent local ordinances and conditions consistent with Title 33;
 3. The applicant has disclosed and the issuing authority has reviewed the source of all funds used in the purchase of the license and the licensed business and all additional financing obtained in connection with the licensed business.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of West Windsor Township that the application of MarketFair Holdings II, LLC (730 Third Avenue, New York, New York, 10017) for the newly created Plenary Retail Consumption license be and hereby is approved as a pocket license and will be held by the Township Clerk until a location is determined.

Adopted: February 23, 2026

I hereby certify that the above resolution was adopted by the West Windsor Township Council at their meeting held on the 23rd day of February, 2026.

Allison D. Sheehan
Township Clerk
West Windsor Township

RESOLUTION

WHEREAS, the Township of West Windsor has received a Retail Liquor License Application from Fogo de Chao, Churrascaria (Princeton) LLC d/b/a Fogo de Chao for a Person to Person and Place to Place Transfer of Liquor License 1113-33-003-012 from BLG West Windsor, LLC; and

WHEREAS, the West Windsor Police Department has conducted a background investigation and approved the Person to Person and Place to Place Transfer of the Plenary Retail Consumption License; and

WHEREAS, in accordance with N.J.A.C. 13:2-7.4, the applicant has provided the Township Clerk's Office the proof of publication of the notice of the application in the Times of Trenton on September 25, 2025 and October 2, 2025; and

WHEREAS, no objections to the application have been received; and

WHEREAS, the Alcoholic Beverage Retail License Clearance Certificate to transfer has been received by the Township Clerk; and

WHEREAS, pursuant to N.J.A.C. 13:2-7.7, the Township Council makes the following findings and certifies that:

1. The submitted application form is complete in all respects; and
2. The applicant is qualified to be licensed according to standards established by Title 33 of the Jersey State Statutes, regulations promulgated thereunder as well as pertinent local ordinances and conditions consistent with Title 33; and
3. New Jersey Division of Alcoholic Beverage Control has reviewed the application and finds no reason not to permit the transfer.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor that the Person to Person and Place to Place Transfer of the Plenary Retail Consumption License 1113-33-003-012 to Fogo de Chao, Churrascaria (Princeton) LLC d/b/a Fogo de Chao, 600 Lofts Drive, West Windsor, NJ 08691 is hereby approved.

Adopted: February 23, 2026

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 23rd day of February, 2026.

Allison D. Sheehan
Township Clerk
West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: 02/02/2026

Initiated By: Chief Robert Garofalo Division/Department: Police

ACTION REQUESTED/ EXECUTIVE SUMMARY:

Resolution authorizing the Township of West Windsor to enter into a contract with Envisage Technologies, LLC to provide training management software, law enforcement training, and a Field Training (FTO) software platform through the Sourcewell Cooperative Purchasing Contract # 051321-ENV.

SOURCE OF FUNDING:

Capital Budget
405-2025-10-027

CONTRACT AMOUNT:

\$35,362.00

CONTRACT LENGTH:

5 Years

OTHER SUPPORTING INFORMATION ATTACHED:

Statement of need. Certification of Funds. Envisage Technologies order form. Sourcewell Contract Documents.

S:\AGENDA INBOX (file name) _____

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

Department/Division Head Date

APPROVED FOR AGENDA OF: _____

By: Marlena Schmid 02/17/2026
Marlena Schmid, Business Administrator

**** PLEASE NOTE ** DEADLINE FOR SUBMISSION TO THE CLERK'S OFFICE FOR REVIEW AND APPROVAL BY THE BUSINESS ADMINISTRATOR IS 10:00 A.M. ON THE FRIDAY ONE WEEK PRECEDING THE COUNCIL MEETING.**

MEETING DATE: 2/23/26 Ordinance # _____ Resolution # 2026-2054

Council Action Taken:

RESOLUTION

WHEREAS, the West Windsor Township Police Division needs to purchase Vector Solutions public safety software platforms and maintenance for training management, field officer training management, and online law enforcement training to ensure the division complies with applicable laws and regulations; and

WHEREAS, the Township of West Windsor participates in Sourcewell, a national cooperative purchasing program that assist local governments in reducing procurement costs pursuant to N.J.S.A. 52:34-6.2(b)(3); and

WHEREAS, Envisage Technologies LLC, 101 W. Kirkwood Ave., Ste. 200, Bloomington, IN 47404 is an Authorized Vendor through Sourcewell Cooperative Purchasing Contract # 051321-ENV and provided a proposal dated February 2, 2026 indicating it will provide said public safety software training platforms and maintenance for a total not to exceed \$35,362.00; and

WHEREAS, the Township of West Windsor advertised the “Intent to Purchase Under a National Cooperative Purchasing Agreement” in the official newspaper and posted the advertisement on the Township website for a ten (10) day comment period and no comments were received; and

WHEREAS, the Chief Financial Officer has certified the availability of funds in the following account:

Police - Acquisition of Office/Computer Equipment 405-2025-10-027 \$35,362.00

NOW, THEREFORE, BE IT RESOLVED, that the Township Council of the Township of West Windsor authorizes the Mayor and Clerk to execute a contract to purchase the above from Envisage Technologies LLC, 101 W. Kirkwood Ave., Ste. 200, Bloomington, IN 47404 through the Sourcewell Cooperative Purchasing Contract # 051321-ENV for a total price not to exceed \$35,362.00.

Adopted: February 23, 2026

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 23 day of February, 2026.

Allison D. Sheehan
Township Clerk
West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: February 10, 2026

Initiated By: Ken Jacobs Division/Department: Recreation and Parks

ACTION REQUESTED/ EXECUTIVE SUMMARY: Approval of a resolution authorizing the Mayor and Clerk to execute grant application for Local Recreation Improvement Grant with the New Jersey Department of Community Affairs.

SOURCE OF FUNDING:

| | | |
|---------------|----------------|---------------|
| <u>n/a</u> | <u>n/a</u> | <u>\$ n/a</u> |
| Account Title | Account Number | Amount |

CONTRACT AMOUNT:

CONTRACT LENGTH:

OTHER SUPPORTING INFORMATION ATTACHED:

Resolution
Memo

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

Ken Jacobs *Kenneth E. Jacobs* 2/10/2026
Department/Division Head Date

APPROVED FOR AGENDA OF February 10, 2025.

By: *Marlena A. Schmid* 02/17/2026
Marlena Schmid, Business Administrator

MEETING DATE: 2/23/26 Ordinance # _____ Resolution # 2026-2055

Council Action Taken:

RESOLUTION

RESOLUTION AUTHORIZING LOCAL RECREATION IMPROVEMENT GRANT APPLICATION

WHEREAS, the Township of West Windsor desires to apply for and obtain a grant from the New Jersey Department of Community Affairs for approximately \$60,000 to carry out a project to complete surfacing crack repairs at Hendrickson Drive Tennis Complex courts, Community Park basketball courts and at the Skate Park in Community Park.

NOW, THEREFORE BE IT RESOLVED, by the Township Council of the Township of West Windsor as follows:

- 1) Township Council of the Township of West Windsor does hereby authorize Mayor Hemant Marathe to make application for such a grant.
- 2) Township Council recognizes and accepts that the Department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize Mayor Hemant Marathe to execute any such grant agreement.

BE IT FURTHER RESOLVED, the Township Council of the Township of West Windsor does further authorize Mayor Marathe to authorize the expenditure of funds pursuant to the terms of the agreement between the Township of West Windsor and the New Jersey Department of Community Affairs.

ADOPTED: February 23, 2026

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 23rd day of February 2026.

Allison D. Sheehan
Township Clerk
West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: February 10, 2026

Initiated By: Francis Guzik Division/Department: Comm. Dev./Engineering

ACTION REQUESTED/ EXECUTIVE SUMMARY:

Adoption of a resolution authorizing the Township's participation in the preparation of the Watershed Management Plan for the Upper Millstone River Watershed through The Watershed Institute, a 501c3 non-profit organization. The Watershed Institute has received proposals from qualified consulting firms to perform water quality monitoring and develop a watershed management plan for the Upper Millstone River Watershed. The scope of services includes monitoring the water quality in the Upper Millstone Watershed and then making use of that data to develop a watershed management plan for the River. A watershed group has been formed, consisting of the municipalities that make up the Upper Millstone watershed, so that the work can be accomplished for all at one time rather than each town undertaking their own study. The Watershed Management Plan, once completed, can be utilized by the Township in fulfilling its requirements to develop a Watershed Improvement Plan for West Windsor and the public surface waters therein.

SOURCE OF FUNDING:

| | | |
|--|------------------------|---------------------|
| <u>Municipal Facilities and Related Improvements-Sewer</u> | <u>405 2024 18 018</u> | <u>\$ 55,000.00</u> |
| Account Title | Account Number | Amount |

CONTRACT AMOUNT: N/A

CONTRACT LENGTH: 12 months

OTHER SUPPORTING INFORMATION ATTACHED:

Resolution Certification of Funds
Engineer's Memo

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

h Francis Guzik 2/10/26
Department/Division Head Date

APPROVED FOR AGENDA OF: February 23, 2026

By: Marlena Schmid 02/17/2026
Marlena Schmid, Business Administrator

MEETING DATE: 2/23/26 Ordinance # _____ Resolution # 2026-R056

Council Action Taken:

RESOLUTION

- WHEREAS, public surface waters within the State of New Jersey are regularly assessed by the New Jersey Department of Environmental Protection (NJDEP) to determine if surface water quality standards are met and the designated uses of said waters are supported; and
- WHEREAS, waters that do not meet the applicable standard(s) or support the applicable designated use(s) are assessed a Total Maximum Daily Limit (TMDL) for the pollutant(s) causing the impairment to said waters; and
- WHEREAS, the Township of West Windsor, as well as all municipalities within the State of New Jersey, are required by the 2023 Municipal Separate Storm Sewer System (MS4) permit issued by the New Jersey Department of Environmental Protection (NJDEP) to develop a Watershed Improvement Plan (WIP); and
- WHEREAS, the goals of the WIP are to reduce flooding, meet the pollution reduction goals in each TMDL and achieve the designated use(s) for the public waters within the municipality; and
- WHEREAS, the NJDEP encourages municipalities to interact with their neighboring municipalities and develop their WIP on a regional basis since watershed limits extend beyond municipal and county jurisdiction limits; and
- WHEREAS, the Township of West Windsor, through its professional staff/elected official, has been engaging with the participants of the Upper Millstone Watershed work group organized by The Watershed Institute, a 501c3 non-profit organization, as the Upper Millstone River is one of the primary waters in the municipality to which a significant portion of the Township drains; and
- WHEREAS, pursuant to its presentation on February 5, 2026 The Watershed Institute has secured proposals from two consultants to develop the watershed management plan for the Upper Millstone River for a total cost ranging between \$227,186.09 (without water quality monitoring) and \$313,186.09 (with water quality monitoring); and
- WHEREAS, the proposed watershed management plan would develop a matrix of best management practices to address the measured water pollution impairments and flooding; and identify potential locations, projects and costs within the watershed to reduce water pollution and reduce flooding; and
- WHEREAS, the proposed watershed management plan will provide the technical components for the municipality's Watershed Assessment Report thus reducing the work and cost to the municipality in preparing its Watershed Improvement Plan; and
- WHEREAS, the cost of the plan is anticipated to be divided proportionally amongst eleven (11) municipalities whose lands make up the watershed based upon the amount of impervious cover each municipality has within the watershed; however, the allocation of cost will be adjusted as a result of the number of municipalities to actually participate in the plan; and

WHEREAS, the Township has a need to acquire the services to be provided hereunder as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5; and

WHEREAS, the New Jersey Local Public Contracts Law N.J.S.A. 40A:11-1 et seq permits the award of a contract as “professional services” without competitive bidding; and

WHEREAS, the Watershed Institute has or will provide a Business Entity Registration, Insurance Certificate and other required documents, including a Business Entity Disclosure Certification, which certifies the Institute and its employees, principals and agents have not made any reportable contributions to a political or candidate committee in the Township within the previous one (1) year and the contract will prohibit the Institute from making any reportable contributions through the term of the contract; and

WHEREAS, Certification of Funds has been received from the Chief Financial Officer and funds are available in the following account:

| | | |
|--|------------------------|--------------------|
| <u>Municipal Facilities and Related Improvements-Sewer</u> | <u>405 2024 18 018</u> | <u>\$55,000.00</u> |
| Account Title | Account Number | Amount |

WHEREAS, the term of this contract shall be for twelve (12) months.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor, as follows:

- (1) The Mayor and Clerk are hereby authorized and directed to execute an Agreement with The Watershed Institute to prepare the Upper Millstone River Watershed Management Plan for which West Windsor Township’s amount shall not exceed \$55,000.00.
- (2) The Agreement may be awarded without competitive bidding as authorized by the Local Public Contracts Law pursuant to N.J.S.A. 40A:11-5(1)(a) because the services are professional in nature.
- (3) A copy of this Resolution, the Agreement between The Watershed Institute and participating municipalities, and the consultant’s contract shall be on file and available for public inspection in the office of the Township Clerk.
- (4) A notice of this action shall be published in the newspaper used by the Township for legal publications as required by law within ten (10) days of its passage. Public Notice will be available at www.westwindsortwp.gov in compliance with P.L. 2025, c. 72.

Adopted: February 23, 2026

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 23rd day of February 2026.

Allison D. Sheehan
Township Clerk
West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: February 6, 2026

Initiated By: Alisa Stanislaw Division/Department: Comm. Dev./Engineering

ACTION REQUESTED/ EXECUTIVE SUMMARY:

Adoption of a resolution authorizing the contract for Public Lands Maintenance Turfgrass and Stormwater Detention Basin Maintenance with Riverview Companies North Jersey LLC. Work under this contract includes the furnishing of all labor, material and equipment for maintenance of selected detention basins and open space areas in the Township. Two (2) bids were received for this project and the Engineer is recommending that this contract be awarded to the lowest responsible and responsive bidder, Riverview Companies North Jersey LLC

SOURCE OF FUNDING:

| | | |
|---|-----------------|--------------|
| Facilities & Open Space Service/Maintenance | 105 44 251 | \$ 83,551.47 |
| Preserve Open Space Maintenance | 405 2024 19 004 | \$ 50,947.53 |
| Account Title | Account Number | Amount |

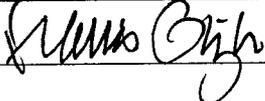
CONTRACT AMOUNT: \$134,499.00

CONTRACT LENGTH: December 31, 2026

OTHER SUPPORTING INFORMATION ATTACHED:

- | | |
|-------------------------|--|
| Resolution | Public Works Registration |
| Engineer's Memorandum | Affirmative Action Contract |
| Certification of Funds | Business Registration Certification |
| Agreement | Certificate of Employee Information Report |
| Affidavit of Compliance | Map |

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW


2/10/26
 _____ Date

APPROVED FOR AGENDA OF: February 23, 2026

By:  02/17/2026
 Marlena Schmid, Business Administrator

MEETING DATE: 2/23/26 **Ordinance #** _____ **Resolution #** 2026-2057

Council Action Taken:

RESOLUTION

WHEREAS, the Township of West Windsor has determined the need for landscape maintenance for detention basins and open space lands; and

WHEREAS, said contracts were put out to public bid seeking bids for this annual project, including bids for two additional one-year renewal options, and said bids were opened on January 29, 2026; and

WHEREAS, the Township has received two (2) bids from the following bidders:

| <u>No.</u> | <u>Company</u> | <u>Total Base Bid 2026</u> | <u>Total Base Bid 2027</u> | <u>Total Base Bid 2028</u> |
|------------|--------------------------------------|--------------------------------|--------------------------------|--------------------------------|
| 1 | Riverview Companies North Jersey LLC | \$134,499.00 | \$134,499.00 | \$134,499.00 |
| 2 | Custom Landscaping and Lawncare Inc. | \$137,364.00 | \$141,183.00 | \$144,030.00 |

WHEREAS, the Township staff have reviewed the bids and determined that the lowest responsible bid was submitted by Riverview Companies North Jersey LLC; and

WHEREAS, Certification of Funds has been received from the Chief Financial Officer and funds for said contract are available in the following accounts:

| | | |
|---|------------------------|---------------------|
| Facilities & Open Space Service/Maintenance | 105 44 251 | \$ 83,551.47 |
| <u>Preserve Open Space Maintenance</u> | <u>405 2024 19 004</u> | <u>\$ 50,947.53</u> |
| Account Title | Account Number | Amount |

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor that the contract for the Public Lands Maintenance Turfgrass and Stormwater Detention Basin Maintenance project be awarded to Riverview Companies North Jersey LLC, 204 Sweetmans Ln, Millstone Township, NJ 08535, and the Mayor and Clerk are authorized to execute said contract.

Adopted: February 23, 2026

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 23rd day of February 2026.

Allison D. Sheehan
Township Clerk
West Windsor

REQUEST FOR COUNCIL ACTION

Date of Request: February 9, 2026

Initiated By: Alisa Stanislaw Division/Department: Engineering/Comm. Dev.

ACTION REQUESTED/ EXECUTIVE SUMMARY:

Adoption of a resolution authorizing rejection of bids for the project known as 2026 Public Land Maintenance Cul de Sac Islands and Street Tree Maintenance and Replacement due to bids received exceeding the allotted budget for the contract designated by the Township. Based on the pricing received the Township staff recommend splitting the work into two separate contracts rather than rebidding. The two-contract approach is expected to result in more favorable pricing.

SOURCE OF FUNDING: N/A

CONTRACT AMOUNT: N/A

CONTRACT LENGTH: N/A

OTHER SUPPORTING INFORMATION ATTACHED:

Resolution
Letter Recommending Bid Rejection

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

Kevin Gyle 2/9/26
Department/Division Head Date

APPROVED FOR AGENDA OF: February 23, 2026

By: Marlena Schmid 02/17/2026
Marlena Schmid, Business Administrator

MEETING DATE: 2/23/26 Ordinance # _____ Resolution # 2026-2059

Council Action Taken:

RESOLUTION

WHEREAS, the Township of West Windsor opened and read bids on January 29, 2026 for a project know as 2026 Public Land Maintenance Cul de Sac Islands and Street Tree Maintenance and Replacement; and

WHEREAS, the two (2) bids submitted exceeded the allotted contract budget designated by the Township; and

WHEREAS, the Bid Documents permit the Township of West Windsor to reject any and all bids if it is in the public interest to do so; and

WHEREAS, the Township Engineer recommends it is in the best interest of the Township of West Windsor to reject all bids submitted.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor that all bids for the project know as 2026 Public Land Maintenance Cul de Sac Islands and Street Tree Maintenance and Replacement are hereby rejected.

Adopted: February 23, 2026

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 23rd day of February 2026.

Allison D. Sheehan
Township Clerk
West Windsor Township

RESOLUTION

WHEREAS, the Township of West Windsor has received a Retail Liquor License Application from OTB Hospitality, LLC d/b/a On The Border Mexican Grill & Cantina for a Person to Person Transfer of Liquor License 1113-33-010-004 from OTB Acquisition of New Jersey, LLC; and

WHEREAS, the West Windsor Police Department has conducted a background investigation and approved the Person to Person Transfer of the Plenary Retail Consumption License; and

WHEREAS, in accordance with N.J.A.C. 13:2-7.4, the applicant has provided the Township Clerk's Office the proof of publication of the notice of the application in the Princeton Packet on June 25, 2025 August 1 and August 8, 2025; and

WHEREAS, no objections to the application have been received; and

WHEREAS, the Alcoholic Beverage Retail License Clearance Certificate to transfer has been received by the Township Clerk; and

WHEREAS, pursuant to N.J.A.C. 13:2-7.7, the Township Council makes the following findings and certifies that:

1. The submitted application form is complete in all respects; and
2. The applicant is qualified to be licensed according to standards established by Title 33 of the Jersey State Statutes, regulations promulgated thereunder as well as pertinent local ordinances and conditions consistent with Title 33; and
3. New Jersey Division of Alcoholic Beverage Control has reviewed the application and finds no reason not to permit the transfer.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor that the Person to Person Transfer of the Plenary Retail Consumption License 1113-33-010-004 to OTB Hospitality, LLC d/b/a On The Border Mexican Grill & Cantina, 3567 State Route 1, West Windsor, NJ 08540 is hereby approved.

Adopted: February 23, 2026

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 23rd day of February, 2026

Allison D. Sheehan
Township Clerk
West Windsor Township